AGENDA ITEM
CA 9

Travel Approval Form

Department: Juvenile Services

Event Name: Fall 2026 JJAT Conference

Location: Frisco, TX

Event Dates: October 18-21, 2026

Purpose:
- ☑ Required Continuing Education/Certification
- ☑ Job Training
- ☐ Other: _____

Court Decision:
This section to be completed by County Judge's Office

Johnson County ★ APPROVED ★ Commissioners Court

8.24.2026

Name of Attendees:

Mandy Whitworth

Cindy Cooley

Required Documents Checklist:

✶✶ **Same-Day Travel - Commissioners Court Approval is not required** ✶✶

Overnight Travel

- ☑ Travel Approval Form
- ☑ Registration Information or Confirmation
- ☐ Itinerary, Agenda, or Breakdown Not Available
- ☑ Hotel Information, Confirmation, or Hotel Reservation Request Form (1) only

For Out of State Travel, please also include:

- ☐ Cost Estimation Breakdown for Trip with Airfare, Rental Car, Meals, Hotel, Etc.
- ☐ Narrative as to why the Out of State Travel is necessary

Signature of Elected Official/Department Head: Steve Hart

Approved in CC on 9/11/2023

Juvenile Justice Association of Texas
Investing in the Future of Texas

Cindy Cooley
Mandy Whitworth

Fall 2026 JJAT Conference Frisco, Texas

Registration Open

EVENT DATES
October 18, 2026 3:00 PM - October 21, 2026 12:00 PM

LOCATION
Embassy Suites by Hilton Dallas Frisco Hotel & Convention Center, 7600 John Q Hammons Dr, Frisco, TX 75034

View Agenda | View Speakers | Hotel & Reservations

About This Event

Join us for the Fall 2026 Juvenile Justice Association of Texas Conference in Frisco, Texas. The conference will be held at the Embassy Suites by Hilton Dallas Frisco Hotel & Convention Center.

Choose Your Registration Type

Member

Register as a member to attend the conference, network with professionals, and access all event activities.

$225 per person

Register as Member

Sponsor

Showcase your organization with sponsorship levels and exclusive benefits. Support the conference.

Flexible pricing based on tier

Register as Sponsor

Juvenile Justice

Hello there!

We're glad you can join us for ***Juvenile Justice.***

We have a room block reserved at Embassy Suites by Hilton Dallas Frisco Hotel & Convention Center for October 18, 2026 through October 21, 2026. Booking your room is simple, just select "Book a Room" to receive your group's preferred rate.

We're looking forward to seeing you in October! We hope you enjoy your stay and your group's event!

Book Your Room

Event dates: October 18, 2026 - October 21, 2026

Book before: September 27, 2026



Embassy Suites by Hilton Dallas Frisco Hotel & Convention Center

7600 John Q. Hammons Drive,
Frisco, TX 75034
USA

+1 972-712-7200

Book a Room

Rooms & Rates ⓘ

Price includes 0.98% mandatory charge per stay, but excludes taxes and government charges

2 Room Suite-2 Queen Beds-nonsmoking - **$190.84**

2 Room Suite-1 King Bed-nonsmoking - **$190.84**

Daily Mandatory Charge includes: Texas Recovery Fee.

How can we help?

+1-800-EMBASSY

Global phone numbers

Web Accessibility

Help Center

Global Privacy Statement

Site Usage Agreement

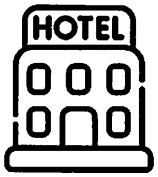
Partner Accommodations Terms

Slavery and Human Trafficking Statement

AdChoices

Your Privacy Choices | Cookie Information

©2026 Hilton



TRAVEL HOTEL RESERVATION REQUEST

(EMAIL TO PURCHASING at travel@johnsoncountytx.org

DATE: 08/04/2026 DEPARTMENT: Juvenile Services

PERSON SENDING REQUEST: Ellen Peveto EXT: 1360

Person (s) Name Attending:

*If LEOSE Funds are being used to pay for the room upon check out, please check LEOSE FUNDS below:

☐ LEOSE FUNDS

1. Mandy Whitworth
2.
3.
4.
5.
6.

Function Attending: Fall 2026 JJAT Conference - Frisco TX

Hotel Name: Embassy Suites by Hilton Dallas Frisco Hotel		
Hotel Address: 7600 John Q. Hammons Dr.		
City: Frisco	State: TX	Zip: 75034
Hotel Phone# 972-712-7200		
Special Requirements:		
Conference Hotel Block Code:		
Conference/Training Website: https://events.jjat.com/EventDetails?id=69fd1358040caaf0e76a297f		
How many rooms needed: 1		
Date of Check In: 10/18/26	**Date of Check Out:** 10/21/26	

NOTE: When the Purchasing Department reserves the hotel room, payment will be processed and paid for on the travel credit card. ALL Travel PO's MUST be in place prior to travel. The hotel receipt will need to be receipted on your PO upon return. If the traveler does not obtain a hotel receipt upon check out, it's the travelers responsibility to call the hotel and obtain a copy for receipting.

Ellen Peveto

From: Embassy Suites by Hilton Confirmed <noreply@h6.hilton.com>
Sent: Wednesday, August 5, 2026 8:47 AM
To: Purchasing Travel
Subject: Your Oct-18-2026 Confirmation #87305902

CAUTION: This email originated from outside of the Johnson County email system.
Use care when opening links or attachments. Report suspicious emails.

Hilton
FOR THE STAY

Hello Mandy,

Join now →

EMBASSY SUITES by Hilton

See you soon, Mandy Whitworth

Your reservation for Sunday Oct 18, 2026 has been confirmed.

Confirmation # 87305902

Embassy Suites by Hilton Dallas Frisco Hotel & Convention Center

7600 John Q. Hammons Drive, Frisco, TX, 75034 US

+19727127200

View your stay in app

Add to calendar (iOS/Outlook)

Add to calendar (Other)

Sunday
Oct 18
Check In: 4:00 PM

Wednesday
Oct 21
Check Out: 11:00 AM

3
Nights



View booking details

Your Room Summary:

Guest Name	Mandy Whitworth
Guests	1 Adult
Rooms	1
Room Plan	1 KING BED NONSMOKING
Rate Type	Juvenile Justice

Your Rate Information

Rate per night	
Oct-18-2026 - Oct-21-2026	189.00 USD
Total for Stay per Room Rate	**567.00 USD**
Additional charges	
Total taxes and government charges	87.37 USD
7.0% Per RoomPer Night	
6.0% Per RoomPer Night	
2.26% Per RoomPer Night	
Mandatory charge	5.53 USD
Total price for Stay	**659.90 USD**

Modify Your Reservation →

Rate Rules and Cancellation Policy

There is a credit card required for this reservation.
If you wish to cancel, please do by 11:59 p.m. on Oct-16-2026, to avoid cancellation penalty equal to the first night's room and tax.
When you check in, a hold may be placed on your card for the full anticipated amount to be owed to the hotel, including estimated incidentals, through your date of check-out. Any such hold may not be released for 72 hours from the date of check-out or longer at the discretion of your card issuer.
If the slider is used to select a Points and Money combination, that selection is final once your stay is booked.

Important updates

No smoking

We are a smoke-free hotel.

Parking

Self-Parking 22.00 USD Per Night. (plus tax)

Your Stay

Brand Highlights:

Breakfast your way

Enjoy cooked-to-order omelets, eggs your way, pastries, juices, and more daily.

Evening reception

Enjoy our Complimentary Evening Reception with us every evening.

Spacious Suites

Separate living and sleeping areas give you space to relax or work.

Thank you for booking directly with Hilton.

Join Hilton Honors for free to enjoy these benefits during your upcoming stay.

Points toward free nights
For every $1 you spend on your stay, you'll get 10 Points.

Free Wi-Fi

Every night counts toward elite status

Digital Key, Digital Check In, Choose Your Room

Join Hilton Honors

Make the most of your stay



Flexible meeting spaces

Embassy Suites offers meeting spaces that come in all shapes and sizes, with the flexibility to meet all your business needs.

Learn more →

Hilton
FOR THE STAY™

Hilton Honors Benefits:
Elite status benefits are subject to availability and vary by brand and by individual property. In-Room Internet Access, Fitness Center/Health Club Access and Bottled Water benefits may not be complimentary at properties with a resort charge. Space-available upgrades only available at select brands. For more information, please visit **HiltonHonors.com/en**.

Please do not reply to this email, as mail sent to this address cannot be answered.
If you have questions please visit our Help Center page and select the applicable contact method.

Hilton Honors™ membership and redemption of Points are subject to Hilton Honors Terms and Conditions.

This email advertisement was delivered to travel@johnsoncountytx.org. Unsubscribing from all marketing email will prevent you from receiving your Hilton Honors Monthly Statement. You can continue to check your account by logging into your profile, contacting by phone or chatting with us. You can also visit our Help Center for additional questions.

Unsubscribe

© 2026 Hilton™ indicates a trademark of Hilton Domestic Operating Company Inc. or its subsidiaries
Privacy Policy

Hilton Reservations and Customer Care
7930 Jones Branch Drive
McLean, Virginia 22102, USA

2026-08-05_EM_Trigger_1089_Reservation_Confirmation_PROD_202306_EN